



# 2025 ACA SPRING CONFERENCE



**“TO THE FUTURE AND BEYOND”**  
April 23rd, 24th & 25th  
Early Check-in: Tuesday, April 22nd

Prescott Resort and Conference Center  
1500 State Route 69  
Prescott, Arizona 86301

Conference Registration:

Members - \$450.00

Non-members - \$525.00

Hotel Rates:

Single/Double - \$108.00

Triple - \$118.00

Quad - \$128.00



## 2025 ACA SPRING CONFERENCE 'To the Future and Beyond' April 23 - 25, 2025

On behalf of the Arizona Courts Association Board of Directors, we are excited to announce our 2025 spring conference. Our conference will take place at the Prescott Resort and Conference Center in Prescott, Arizona, consisting of plenary and breakout sessions. This year our theme is "To the Future and Beyond" where plenary sessions will incorporate discussions regarding artificial intelligence and public trust and confidence.

We are excited to see new and familiar faces.

Sincerely,

*Xavier Verdugo*

2025 ACA President-Elect

### INSTRUCTIONS FOR REGISTRATION

- Fill out the attached registration and class selection forms. Please make sure all information is filled in accurately and thoroughly.
- Indicate only a 1<sup>st</sup> and 2<sup>nd</sup> choice for each class session. Classes will be filled on a first come, first serve basis.
- Submit registration and class selection forms by clicking the "Submit Forms" button or email them to [xverdugo@sc.pima.gov](mailto:xverdugo@sc.pima.gov) to ensure prompt receipt and enrollment in classes.
- Payments can be made on-line by clicking the link below:  
<https://www.ncourt.com/x-landing/default.aspx?id=454>  
OR mail a check WITH a copy of the registration form to:

Arizona Courts Association PO Box 1689 Phoenix, AZ 85001-1689
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- **REGISTRATION DEADLINE IS March 14, 2025.**
- For hotel reservations call the Prescott Resort and Conference Center at 1-855-957-4637 and ask for the Arizona Courts Association group rate. **Make your reservations by March 22, 2025, for the group rate.**

*If you have any questions, please contact Xavier Verdugo, President-Elect at (520) 724-9926 or email at: [xverdugo@sc.pima.gov](mailto:xverdugo@sc.pima.gov)*



# 2025 ACA SPRING CONFERENCE

## 'To the Future and Beyond'

### April 23 - 25, 2025

## AGENDA

### Tuesday

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**5:00 PM – 9:00 PM**                      5<sup>th</sup> Floor Hospitality Suite – Registration & Networking

### Wednesday:

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**7:00 AM – 4:30 PM**                      Registration  
**7:00 AM – 8:15 AM**                      Breakfast  
**8:15 AM – 8:30 AM**                      Opening, Welcome Remarks & Presentation of Colors  
**8:30 AM – 11:30 AM**                      Opening Plenary  
**11:45 AM – 1:15 PM**                      Lunch  
**1:30 PM – 3:00 PM**                      Breakout Sessions  
**3:00 PM – 3:15 PM**                      Break  
**3:15 PM – 4:45 PM**                      Breakout Sessions  
**5:00 PM – 9:00 PM**                      5<sup>th</sup> Floor Hospitality Suite – Registration & Networking

### Thursday:

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**7:00 AM – 4:30 PM**                      Registration  
**7:00 AM – 8:15 AM**                      Breakfast  
**8:30 AM – 11:30 AM**                      Plenary  
**11:45 AM – 1:15 PM**                      Lunch  
**1:30 PM – 3:00 PM**                      Breakout Sessions  
**3:00 PM – 3:15 PM**                      Break  
**3:15 PM – 4:45 PM**                      Breakout Sessions  
**5:30 PM – 8:30 PM**                      Dinner & Raffles  
(Glow Party: Show up glowing as your FABulous self)

### Friday:

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**7:00 AM – 8:30 AM**                      Registration  
**7:00 AM – 8:15 AM**                      Breakfast  
**8:30 AM – 11:30 AM**                      Closing Plenary



# Arizona Courts Association 2025 Spring Conference

Prescott Resort & Conference Center

April 23 - 25, 2025

## REGISTRATION FORM

First & Last Name:	
Title:	
Court Name:	
Court Address:	
Email:	
Telephone Number:	

2025 ACA Membership Dues <b>(If unpaid)</b>	<input type="checkbox"/> \$50.00 (Regular, Retired or Associate)	Total \$
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Full Conference (ACA Member)	<input type="checkbox"/> \$450.00 (Member Rate)	Total \$
Member Daily Rates	<input type="checkbox"/> Wednesday \$240.00 <input type="checkbox"/> Thursday \$240.00 <input type="checkbox"/> Friday \$105.00	Total \$
Full Conference (Non-ACA Member)	<input type="checkbox"/> \$525.00 (Non-Member Rate)	Total \$
Non-Member Daily Rates	<input type="checkbox"/> Wednesday \$270.00 <input type="checkbox"/> Thursday \$270.00 <input type="checkbox"/> Friday \$160.00	Total \$

Guest Meals (if any)  Name of Guest(s):  1. _____  2. _____  3. _____	<b>Breakfast</b> <input type="checkbox"/> Wednesday 36.00 <input type="checkbox"/> Thursday 36.00 <input type="checkbox"/> Friday 36.00  <b>Lunch</b> <input type="checkbox"/> Wednesday 40.00 <input type="checkbox"/> Thursday 40.00  <b>Dinner</b> <input type="checkbox"/> Thursday 85.00	Total \$
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If you require a dietary accommodation please specify:	
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Submit registration and class selection forms by clicking the "Submit Forms" button or email them to [xverdugo@sc.pima.gov](mailto:xverdugo@sc.pima.gov) or to ensure prompt receipt and enrollment in classes.



# Arizona Courts Association 2025 Spring Conference

Prescott Resort & Conference Center

April 23 - 25, 2025

## CLASS SELECTION FORM

First & Last Name:	
Title:	
Court Name:	
Court Address:	
Email:	
Telephone Number:	

Breakout sessions will be assigned on a first come, first serve basis. Please indicate your first (1st) & second (2nd) choice by checking the boxes to the left of each session.

This form must be returned with your registration form.

<b>Tuesday, April 22, 2025</b>
5:00 PM – 9:00 PM – Registration & Networking (Hospitality Suite)

<b>Wednesday, April 23, 2025</b>			
7:00 AM – 8:15 AM – Breakfast Buffet			
8:30 AM – 11:30 AM – Plenary Session: Artificial Intelligence and the Courts: Understanding Generative AI, Ethical Requirements, and Judicial Policy (Ethics) (3 COJET)			
1:30 PM - 3:00 PM (1.5 COJET)			
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Final Disposition Reporting and ADRS	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Future Ready Courts: Leveraging Data Dashboards to Enhance Performance and Decision Making in your Court
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Arizona Case Processing Time Standards - Aligning Expectations with Data	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	eFiling Overview
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	No Silver Bullet: Cyber Security 2025 Update (CNS)	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	ADOT MVD: New and Review
3:15 PM - 4:45 PM (1.5 COJET)			
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Court of Appeals Revealed	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Digital Evidence-Limited Jurisdiction
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	MADD Arizona Programs and Services	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	LJ/GJ ADRS in AJACS
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	No Silver Bullet: Cyber Security 2025 Update (CNS)	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	The Interpreter Should(n't) Do What? (Ethics)
5:00 PM – 9:00 PM – Registration & Networking (Hospitality Suite)			

<b>Thursday, April 24, 2025</b>			
7:00 AM – 8:15 AM – Breakfast Buffet			
8:30 AM – 11:30 AM – Plenary Session: Building Public Trust and a Strong Team Through Mediation: The Future of Courts (3 COJET)			
1:30 PM - 3:00 PM (1.5 COJET)			
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Arizona's Innovations in the Practice of Law	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	AJACS LJ – Receipting

<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	NACM CORE- Leadership	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Youth and Adult Substance Use Trends: Identifiers, Data and How to Use Them
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	It's All About the MAS! (Ethics)	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Court Records and Confidentiality (Ethics)
<b>3:15 PM - 4:45 PM (1.5 COJET)</b>			
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Inmate Release Court Program & The Second Chance Center	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Court Operational Reviews: What to Know
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	The Arizona Legislature & Its Interactions with the Judicial Branch	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	AJACS LJ – Adjusting and Voiding Receivables
<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Active Shooter (ALICE)	<input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup>	Considerations for Remote Hearings Involving Interpreters (Ethics)
<b>5:30 PM – 8:30 PM – Dinner &amp; Raffles</b>			

<b>Friday, April 25, 2025</b>	
7:00 AM – 8:15 AM – Breakfast Buffet	
8:30 AM – 11:30 AM – Plenary Session: The Heart of the Court: The Need for Public Trust and Confidence (3 COJET)	

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# 2025 ACA SPRING CONFERENCE MENU

## Wednesday Breakfast

### **Granite Mountain American Standard**

Seasonal Fruits and Berries Display of Individual Yogurt Parfaits  
Chef's Bakery Basket: Fruit Filled & Cheese Danish, Flaky Croissants Muffins and Breakfast Breads  
Fruit Preserves and Butter Farm Fresh Scrambled Eggs Biscuits with Sausage Gravy Hickory-Smoked Bacon Sausage Links  
Home Fries  
Assorted Freshly Squeezed Juices of Apple, Cranberry and Orange

## Wednesday Lunch

### **Southwest**

Soup Station  
Chicken Tortilla Soup, Crispy Tortilla Strips  
Buffet Station  
Tortilla Chips with Roasted Salsa, Guacamole and Sour Cream  
Southwest Caesar with Crisp Romaine, Cotija Cheese, Dried Cherries, Chipotle Dressing  
Smoky Black Bean Salad, Roasted Corn, Green Chiles Tomatoes, Cilantro, Honey-Chili Vinaigrette  
Roasted Thigh of Chicken, Sweet Pepper Mole, Roasted Corn Pico de Gallo  
Cheese Enchilada, Ancho Rojo Sauce  
Calabacitas, Sonoran Rice, Refried Pinto Beans  
Tortilla Cheesecake Bites, Cinnamon Churros

## Thursday Breakfast

### **Spirit of the Southwest**

Breakfast Scrambled Egg Enchilada Casserole with Chipotle-Gouda Queso, Crema  
Griddled Potato Smash with Black Beans, Cilantro Breakfast Burritos  
Mexican Chorizo Peppered Thick Cut Bacon Strips  
Fresh Fruit Cocktail served with Agave, Yogurt and Chia Assorted Freshly Squeezed Juices of Apple, Cranberry and Orange

## Thursday Lunch

### **City Deli (*Build Your Own Sandwich Buffet*)**

Soup Station  
Potato Leek Soup Station with Crouton Garnish  
Buffet Station  
Seasonal Crisp Greens with Assorted Dressings  
Red Potato Salad with Celery, Bacon, Chives and Whole Grain Mustard  
Deviled Egg Salad  
Individual Platters of Deli Meats, Cheeses and Toppings:  
Peppered Roast Beef, Smoked Turkey, Honey Baked Ham and Sopressata  
Cheddar, Swiss, Provolone and Pepper Jack  
Sliced Tomatoes, Onion, Pickles and Butter Lettuce

Marble Rye, Country White and Whole Grain Wheat Breads  
Condiment Station  
Dijon Mustard, Whole Grain Mustard, Mayonnaise, Horseradish Cream  
Cookies, Assorted Dessert Bars  
Thursday Dinner

**Thursday Dinner**

**Chuckwagon**

Soup Station

Bean Chili shredded Cheddar Cheese Garnish  
Chophouse Salad with Burnt Ends, Chopped Hard Boiled Egg, Green Peas, Grape Tomatoes,  
Jicama, Shredded Radish,  
and Parmesan and Cotija Cheese Blend  
Grilled Vegetable Display, Red Pepper Hummus  
Grilled Breast of Chicken with Watermelon-Sage BBQ sauce  
Spice Rubbed Brisket with Orange-Chipotle BBQ Sauce  
Pimiento Mac and Cheese  
Buttered Corn on the Cob  
Aged Cheddar Jalapeno Cornbread  
Sliced Seasonal fruit Display  
Peach & Cherry Cobbler

**Friday Breakfast**

**Granite Mountain American Standard**

Seasonal Fruits and Berries Display of Individual Yogurt Parfaits  
Chef's Bakery Basket: Fruit Filled & Cheese Danish, Flaky Croissants Muffins and Breakfast  
Breads  
Fruit Preserves and Butter Farm Fresh Scrambled Eggs Biscuits with Sausage Gravy Hickory-  
Smoked Bacon Sausage Links  
Home Fries  
Assorted Freshly Squeezed Juices of Apple,  
Cranberry and Orange

If you require a dietary accommodation, please note it on your registration form.





## 2025 ACA SPRING CONFERENCE 'To the Future and Beyond' CLASS DESCRIPTIONS

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**Opening Plenary: Artificial Intelligence and the Courts: Understanding Generative AI, Ethical Requirements, and Judicial Policy** (Ethics) 3 Hours

*Faculty: Jennifer Albright, Arizona Supreme Court, Center for Forensics and Artificial Intelligence, Director*

**Course Summary:** Is AI really all that it is hyped up to be? Do you really need to learn about AI technology? AOC Director of Forensics and AI, and Supreme Court staff to the Steering Committee on AI and the Courts will explain the basics of what generative AI, is and is not, ethical considerations and policies that judicial staff and judges must consider and discuss policy development and other work by the AOC and Supreme Court on AI. This will build upon last year's initial foray into AI awareness training now that a formal policy has been ratified and general tools guidance has been issued. There will be time for questions, so bring yours, no matter which side of the AI debate you are on.

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**Final Disposition Reporting and ADRS** 1.5 Hours

*Faculty: Amber Sliwinski, Arizona Department of Public Safety, Director, Administrative Service Manager  
Rachel Smith, Arizona Department of Public Safety*

**Course Summary:** The Central State Repository Section (CSRS) and Biometrics Technology Section (BTS) is pleased to provide training for 2025 ACA Conference. Attendees will benefit from our free training classes by learning about state and federal compliance standards relating to the Arizona Criminal Justice Information System (ACJIS), the National Instant Criminal Background Check System (NICS), the Arizona Disposition Reporting System (ADRS), and the Arizona Biometric Information System (ABIS). CSRS staff will provide a quick overview of disposition report, a live demonstration of ADRS and of the new Arrest Fingerprint Tablet that is being issued to courts and officer.

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**Arizona Case Processing Time Standards - Aligning Expectations with Data** 1.5 Hours

*Faculty: Laura Ritenour, Arizona Supreme Court Administrative Office of the Courts, Caseflow Management Specialist  
Cecilia Fousel, Maricopa County Justice Courts Administration, Operations Assistant*

**Course Summary:** Have you ever wondered if your court is meeting expectations for case processing times? Time standards help us answer that question. The Arizona Time Standards establish expectations for timely justice in our courts. And the Time Standards reports show us the court's data and tell us whether or not the

court is meeting expectations. Court leadership use the data from these reports to assess their current operations to ensure they are delivering effective and efficient justice. This training's goal is to increase awareness about the time standards and the reports and allows attendees to: 1) Gain historical knowledge about the time standards, 2) Understand why the time standards are important, 3) Review examples of current time standards, their reports, and see what resources are available online, 4) Learn how courts can incorporate the time standards into their processes and training, and 5) Learn how caseload management can help courts achieve their goals. This training's target audience is court staff, supervisors and managers/administrators who want to learn more about time standards reports. The concepts taught in this class are applicable to all case management systems. There will be report examples from AJACS and ICIS (Maricopa County Justice Courts).

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### No Silver Bullet: Cyber Security 2025 Update

(CNS) 1.5 Hours

*Faculty: Stewart R. Bruner, AOC Information Technology Division, Commission on Technology Staff*

**Course Summary:** Stewart Bruner will delve into the ways 2FA, that “silver bullet” beyond a password, is now being defeated by motivated cybercriminals and the various short- and long-term steps being taken to counter their attacks. He will walk through a recent “adversary in the middle” attack on the courts to alert students to just how subtle the thefts have become. He will also preview coming restrictions on the use of USB-attached data storage in courts around the state approved by the Commission on Technology. He has been careful to leave time for questions, so bring yours.

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### Future Ready Courts: Leveraging Data Dashboards to Enhance Performance and Decision Making in Your Court

1.5 Hours

*Faculty: Humberto “Bert” Cisneros, Arizona Supreme Court Administrative Office of the Courts, Senior Statistical Analyst  
Richard “Rico” Rivera, Arizona Supreme Court Administrative Office of the Courts, Senior Statistical Analyst*

**Course Summary:** Are you ready to take your court into the future with cutting-edge Arizona Courts Interactive Data Dashboards?

Courts across the state can navigate the future with data-driven insights. Data dashboards, also known as data visualizations, are transforming how courts track key performance indicators, highlight court trends as well as serve as essential tools for making informed decisions. Your court's data are published on public-facing data dashboards: <https://www.azcourts.gov/statistics/Interactive-Data-Dashboards> . These dashboards provide the opportunity to compare and analyze your court data – from statistics on filings and terminations, workload (e.g., filings per personnel), Judicial Productivity Credits, collected revenue, and court expenditure.

In this session, participants will learn how to effectively use dashboard features to filter, drill down, and explore data relevant to their court. They will gain insights into comparing their court's data with those of courts with similar filing volumes, helping them anticipate future needs. Additionally, participants will discover how to leverage interactive data dashboards to make informed, forward-thinking business decisions for their court.

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### eFiling Overview

1.5 Hours

*Faculty: Summer Dalton, Arizona Supreme Court Administrative Office of the Courts, eCourt Service Manager  
Nicole LaConte, Arizona Supreme Court Administrative Office of the Courts, Court Program Specialist*

**Course Summary:** This training session offers a general overview of the eFiling process for both court staff and the public. This class will provide a basic understanding of how attorneys, legal assistants, and self-represented

litigants can e-file in various case types. Additionally, it will demonstrate the steps court staff take to review and process eFiled submissions in the AJACS system.

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### ADOT MVD: New and Review

1.5 Hours

*Faculty: Ellie Perry, MVD Records Management, Senior Customer Service Manager  
Dorrie Wiltberger, MVD Driver Compliance, Program Administrator  
Mayra Kokumo, MVD Support Services, Senior Customer Service Manager*

**Course Summary:** The Motor Vehicle Division will be conducting a training on the following topics:

- 2024 Legislation-All have a general effective date of September 14, 2024
  - SB 1025 DUI; TNC; DUI Threshold
  - SB 1453 DUI; License Suspension; Records
  - SB 1675 Prior Felony Conviction; Agg DUI
  - HB 2438 Reports of Late Conviction
  - SB 1680 Traffic Violations; Minors; Motorcycle Helmets; Citations
  - SB 1567 Off highway vehicles; Education Requirement
  - SB 1376 Vehicle loads; Restrictions
- Driver History Record
- CDL Violations and Defensive Driving
- Dispo 59
- Disposition Code 76
- SR22 Requirements
- Abstracts
- DUI Screening, Treatment, Education, and Substance Abuse Evaluation
- TTEAP
- MVD Points System
- Traffic Survival School Program
- MVD Updates

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### Court of Appeals Revealed

1.5 Hours

*Faculty: Stacy Stolz, Court of Appeals, Div 1, Technical Services Coordinator*

**Course Summary:** Have you ever wondered what happens when a case is appealed? What types of cases and issues can be appealed? What do the Court of Appeals judges consider? Is there a new hearing? Can the parties present new evidence? Did you know there are two divisions of the Court of Appeals? You are invited to attend The Court of Appeals Revealed to find out the answers to these questions, a history of the Court of Appeals and an overview of the appellate process.

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### MADD Arizona Programs & Services

1.5 Hours

*Faculty: Beverly Mason Biggers, State Program Manager*

**Course Summary:** Understanding what services MADD offers in Arizona and a mock Victim Impact Panel (VIP), which is a program to help drunk and drugged driving offenders to recognize and internalize the lasting and long-term effects of substance-impaired driving. The classes seek to create an empathy and understanding of the tragedy, leave a permanent impression that leads to changes in thinking and behavior and prevents future offenses. At a VIP, victims, survivors and others impacted by substance-impaired driving crashes speak briefly

about the crash in which they were injured and/or a loved one was killed or injured. They share a first-person account of how the crash impacts their lives without blame or judgement. They simply tell their stories, describing how their lives and the lives of their families and friends were affected by the crash.

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### Digital Evidence – Limited Jurisdiction

1.5 Hours

*Faculty: Kyrene “Nikki” Tascoe, Arizona Supreme Court Administrative Office of the Courts, eCourt Lead Specialist VII*

**Course Summary:** On 8/25/2021, Chief Justice Robert Brutinel signed Administrative Order 2021-142 implementing the Digital Evidence portal for use in all Arizona Superior Court and Limited Jurisdiction Court locations. This training will provide an overview of how Digital Evidence has been implemented statewide along with an overview and demonstration of the portal including, general navigation, how to upload evidence, how to work with evidence in the courtroom, and how clerks and court staff interact with exhibits throughout the process.

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### LJ/GJ ADRS in AJACS

1.5 Hours

*Faculty: Eva Carranza Gollas, Arizona Supreme Court Administrative Office of the Courts, Automation Process Analyst*

**Course Summary:** The AJACS ADRS Training will cover Justice, municipal and Superior Court Process: Attendees will walk through the ADRS AJACS transmission Process within AJACS and requirements for reporting in accordance with the Arizona Disposition Reporting Rules.

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### The Interpreter Should(n’t) do What?

(Ethics) 1.5 Hours

*Faculty: David Svoboda, Arizona Supreme Court Administrative Office of the Courts, Language Access Coordinator*

**Course Summary:** Have you ever wondered why court interpreters make requests for things that other participants in court hearings do not? Or have you ever been perplexed by something an interpreter says they cannot do for you? If so, this session is for you. Interpreters are fundamental to ensuring meaningful communication with, and access to the courts for individuals with limited English proficiency. But their work is uniquely challenging and governed by a specific code of conduct in addition to, and separate from that of other court staff. Bring your questions about working with interpreters to this session, in which the presenter will review various aspects of how interpreters work, things to expect and others to watch out for. Participants will also gain a better understanding of the unique challenges interpreters face and best practices for working with them.

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### Plenary: Building Public Trust and a Strong Team Through Mediation: The Future of Courts

3 Hours

*Faculty: Gabe Goltz, Arizona Supreme Court Administrative Office of the Courts*

*Amy Steemke, Arizona Supreme Court Administrative Office of the Courts, Judicial Program Manager*

**Course Summary:** Conflict is inevitable. And one of the roles courts have traditionally played is resolving conflicts between parties. While this remains true today, the emphasis on access to justice has caused courts to develop an increasing number of alternative ways for people to resolve their conflicts—and our customers are responding by engaging more and more with these alternatives. If courts are to continue to be relevant and be trusted by the citizens we serve, we must do this. This session explores how mediation, one of those alternative conflict resolution methods, can strengthen public trust in the judicial system by providing accessible, equitable, and effective dispute resolution services. It also highlights how mediation skills can be used internally with court staff

to enhance communication, resolve workplace conflicts, and foster a collaborative culture. Come to this session and be prepared to meet a part of the future of court operations, both internal and external.

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### Arizona's Innovations in the Practice of Law

(Diversity) 1.5 Hours

*Faculty: Mark McCall, Arizona Supreme Court Administrative Office of the Courts, Legal Service Innovations Manager*

**Course Summary:** Arizona leads the nation in its access to justice initiatives that provide accessible legal services through the use of Legal Paraprofessionals, Alternative Business Structures, and the Arizona Lawyer Apprentice Program (ALAP). Discover how these Supreme Court programs are a valuable resource in reducing Arizona's legal deserts. Alternative Business Structures allow attorneys and non-lawyer professionals to develop a range of different business forms to improve the delivery of legal services, while Legal Paraprofessionals provide affordable, accessible options for clients needing assistance with Family, Civil, Criminal, Administrative, and Juvenile law issues. ALAP provides a first of its kind, unique path to becoming a licensed attorney and is designed to address the shortage of lawyers in rural Arizona and in public law firms. The staff from the AOC's Certification & Licensing Division will present an overview of how LPs, ABS firms, and ALAP can effectively serve clients by reviewing their particular code sections, Administrative Orders, scopes of practice, and the latest research related to non-lawyer legal professionals and law firm innovations.

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### NACM CORE – Leadership

1.5 Hours

*Faculty: Tina Mattison, Pima County Consolidated Justice Court, Deputy Court Administrator*

**Course Summary:** Leadership is an energetic process of creating vision resulting in commitment to a common course and preferred future. Just as there is no one best way to manage courts, there is no best way to be a court leader. Leadership is highly personal - some people are naturally better able than others although everyone can learn good leadership techniques. In this session, we will discuss leadership roles in the courts, and how governance, culture and collaboration all play a role in leadership. We will also explore participant's leadership styles.

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### It's All About the MAS!

(Ethics) 1.5 Hours

*Faculty: Kaela Purcell, Arizona Supreme Court Administrative Office of the Courts, Financial Management Specialist*

**Course Summary:** This interactive program will offer participants the opportunity to learn all about the Minimum Accounting Standards as well as sound financial management practices. Participants will leave the class with knowledge of the Minimum Accounting Standards and be able to identify the statewide financial reporting requirements. Finally, as part of the program, participants will gain a solid understanding of the court operational review process as it relates to the financial area of courts.

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### AJACS LJ – Receipting

1.5 Hours

*Faculty: Judy Rochon, Arizona Supreme Court Administrative Office of the Courts, Automation Process Analyst*

**Course Summary:** SHOW ME THE RECEIPTS.....!!! Participants will learn how to process payments and recognize receipts in AJACS LJ by their specific prefix, particularly concerning the receipting of monetary payments, non-monetary payment receipting, miscellaneous receipting, batch receipting, bond receipting, and

the function and purpose of hold receipting. The class will also focus on when it is appropriate to void or reverse a receipt. This training is intended for Limited Jurisdiction Courts that utilize AJACS.

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### Youth and Adult Substance Use Trends: Identifiers, Data and How to Use Them

1.5 Hours

*Faculty: Nikki Rosson, MATFORCE, Program Manager  
David Pope, MATFORCE, Speakers Bureau*

**Course Summary:** This presentation aims to provide a comprehensive overview of youth and adult substance use trends. It will delve into the signs and symptoms of substance use, enabling participants to identify potential cases of substance use disorder more effectively. Additionally, the presentation will explore current trend data, highlighting the prevalence, patterns, and consequences of substance use among different age groups. By understanding these trends, individuals can gain valuable insights into the scope of the issue and develop informed strategies for prevention and intervention.

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### Court Records and Confidentiality

(Ethics) 1.5 Hours

*Faculty: Craig Washburn, Arizona Supreme Court Administrative Office of the Courts, Case Management Specialist  
Olivia Hardwick, Arizona Supreme Court Administrative Office of the Courts, Case Management Specialist*

**Course Summary:** This comprehensive course delves into the critical aspects of court records management, focusing on the legal authorities, privacy considerations, and best practices for handling public record requests. The course will cover effective methods for handling requests for public records, from individual inquiries to bulk data requests, with an emphasis on the resources and procedures involved. Participants will also learn the "art and science" of managing these records throughout their lifecycle. This includes ensuring compliance with legal standards while maintaining a delicate balance between transparency and confidentiality. By the end of the course, participants will be equipped with the necessary knowledge and skills to manage court records responsibly and effectively, ensuring public access while safeguarding sensitive information.

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### Inmate Release Court Program & The Second Chance Center

1.5 Hours

*Faculty: Janita Zendejas, Arizona Supreme Court Administrative Office of the Courts, Program Coordinator  
Don Verrett, Arizona Department of Corrections Rehabilitation & Reentry, Second Chance Program Manager*

**Course Summary:** Ensuring access to justice for all has always been at the forefront of the Arizona Judiciary. The Inmate Release Court (IRC) Program provides a new way for our limited jurisdiction courts to ensure that access to justice for all can now include inmates participating in Arizona Department of Corrections Rehabilitation and Reentry's (ADCRR) Second Chance Center (SCC) Program. This presentation will include guest speakers from ADCRR, DES, and virtual appearances from inmates inside Second Chance.

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### The Arizona Legislature & Its Interactions with the Judicial Branch

1.5 Hours

*Faculty: Liana Garcia, Arizona Supreme Court Administrative Office of the Courts, Government Affairs Director*

**Course Summary:** Liana Garcia, Director of Government Affairs for the Arizona Supreme Court, will provide an overview of the Legislative process, explain how a bill becomes a law in Arizona, and cover the basics of how the Judicial branch interacts with the Legislature.

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## Active Shooter (ALICE)

1.5 Hours

*Faculty: David Odisho, Phoenix Municipal Court, Court Security Supervisor*

**Course Summary:** ALICE, which stands for "Alert. Lockdown. Inform. Counter. Evacuate." is an active shooter response training program that encourages individuals to take proactive steps to survive a violent intruder situation, going beyond simply locking down, and instead providing options based on the immediate threat to either alert others, barricade themselves, try to escape, or if necessary, confront the attacker as a last resort.

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## Court Operational Reviews: What to Know

1.5 Hours

*Faculty: Olivia Hardwick, Arizona Supreme Court Administrative Office of the Courts, Case Management Specialist*

*Kaela Purcell, Arizona Supreme Court Administrative Office of the Courts, Financial Management Specialist*

**Course Summary:** Would you like to be better prepared for your court's next operational review? If so, please join us to learn all about the process as well as firsthand knowledge of the operational review playbook before your next review. This course will include an overview of the operational review process from start to finish, provide information on the authorities referenced during the review process, and details related to what exactly specialists are looking for when reviewing your court's case management and financial management processes.

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## AJACS LJ – Adjusting and Voiding Receivables

1.5 Hours

*Faculty: Judy Rochon, Arizona Supreme Court Administrative Office of the Courts, Automation Process Analyst*

**Course Summary:** This class will discuss legislation that allows judges to mitigate eligible monetary obligations if a defendant or the defendant's family demonstrates hardship. It will teach participants how to adjust and void receivables in AJACS according to the Mitigation of Fines, Penalties, Surcharges, Assessments, and Fees Community Restitution Eligibility chart. This class is for participants that utilize AJACS in Limited Jurisdiction Courts.

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## Considerations for Remote Hearings Involving Interpreters

(Ethics) 1.5 Hours

*Faculty: Judith Costello, Coconino County, Staff Court Interpreter & Interpreter Coordinator*

*Marcela P. Avalo, Maricopa County, Interpreter Supervisor*

**Course Summary:** Hearings with remote participants require some special considerations to ensure due process. When one or more parties require the assistance of an interpreter, there are additional factors to navigate to ensure meaningful access and communication. The presenters for this session, both experienced credentialed interpreters for their respective courts, will review valuable recommendations for managing remote hearings involving interpreters, including: tips for setting up the remote hearing; pre-hearing instructions for participants; connecting LEP participants to the hearing; managing language channels; troubleshooting during the hearing; etc.

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## Closing Plenary: The Heart of the Court: The Need for Public Trust and Confidence

(Ethics) 3 Hours

*Faculty: Bill Sutton, Retired Judge*

**Course Summary:** In this day of automation, the feelings of rubber stamp justice, busy court dockets, and the

day-by-day drudgery, it's important to go back to the basics and remember that for every case number, there is a human being. There is a "heart" element that should be a part of our court system, and we need to be cautious that automation, policy and convenience, can at times leave out the "heart" element. Public Trust and Confidence is a must. This course will challenge you to look beyond the norm and bring awareness of the importance of bringing the human element and a heart back to court. The course also provides tools and awareness of the need for the human element in the workplace and at home. Maybe most importantly, never forget the need to bring the human element to YOU. We are all imperfect human beings, and the key words are human beings not human doings. Who we are is much more important than what we do.